

# SHARE

STATE OF NEW MEXICO

DEPARTMENT OF FINANCE AND ADMINISTRATION

## Warrant/Voucher Information Sheet

1343

VENDOR #



DATE 12/13/2012

Payee

\$ 435.00



Fund / Agency

000 66500

Document Number

AP 00317688

B4R

COD3

B4RCOD3



State of New Mexico  
Voucher Batch Report  
BusinessUnit 66500 Department of Health  
Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD  
AsofDate 11/30/2012

Voucher	Vchr	VchrLineDescr	Distr	Account	Fund	VendorName	1099	Accounting Period	PurchaseOrder	Invoice Number	Total Amount
Number	Line	Line#		Description			WithHold	Year	Month		
00317688	1	I/S Meals & lodging	1	542200	Employee I/S Meals & L	06101	MCGRATH BR-001	2013	11	0000095929 McGrath, B. 11.2	435.00
										Total For Voucher	435.00

FCD Audit Bureau  
*Huycoide*

RECEIVED  
2012 DEC -3 AM 10:39  
DFA  
FINANCIAL CONTROL



NAME DEPARTMENT OF HEALTH

ITEMIZED SCHEDULE  
OF TRAVEL EXPENSES

11/19/2012

VOUCHER NUMBER
----------------

00 317688

<b>NAME</b> Brad McGrath			<b>CAR LICENSE NUMBER</b> 001947SG		<b>POST OF DUTY</b> Roswell		<b>PROPOSED</b>			
<b>VENDOR NUMBER</b>			<b>MODEL</b> Nissan		<b>RESIDENCE</b> Roswell		<b>(ADVANCE VOUCHER)</b>			
<b>REG. WORK DAY</b> 8:00 AM THRU 5:00 PM			<b>YEAR</b> 2011				<b>ACTUAL</b>			
							<b>(RECOUPMENT VOUCHER)</b>			
DATE	TIME: SHOW AM OR PM		CHARACTER OF EXPENDITURES		ODOMETER/MAP MILES		AMOUNTS			
	DEPARTURE	ARRIVAL	ENTER DESTINATION, NATURE OF OFFICIAL BUSINESS, PARTY CONTACTED AND MISCELLANEOUS INFORMATION		ENTER START & FINISH	NO. OF MILES	MILEAGE	PER DIEM	MISCELLANEOUS	AMOUNTS
11/25/2012	7:00am		Depart Roswell to Santa Fe to meet with Governor's office and DOH staff. Overnight, Santa Fe rates apply*		State Vehicle	0	0.00			0.00
11/26/2012			Overnight, Santa Fe rates apply*				0.00	\$ 135.00		0.00
11/27/2012			Overnight, Santa Fe rates apply*				0.00	\$ 135.00		0.00
11.28/12		7:00pm	Depart Santa Fe to Roswell-partial day per diem-12.0 hrs				0.00	\$ 30.00		0.00
							0.00			0.00
							0.00			0.00
							0.00			0.00
							0.00			0.00
							0.00			0.00
							0.00			0.00
							0.00			0.00
							0.00			0.00
							0.00			0.00
							0.00			0.00
							0.00			0.00
							0.00			0.00
						0.00			0.00	
<b>TOTALS</b>						0	0.00	435.00	0.00	435.00
<b>Per Diem is Based on (Check One ) ACTUAL EXPENSES</b>					<b>ADVANCE AMOUNTS 50%</b>					
<b>APPROVED RATES</b>					<b>ADJUSTED REIMBURSEMENT</b>					
<input checked="" type="checkbox"/> Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA Regulations Governing the Per Diem and Mileage Act.			<input type="checkbox"/> I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverage. I further certify that no further payment will be sought for the travel/training covered by this voucher.							
<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> Employee Signature _____ Date _____							
<input checked="" type="checkbox"/> I ACKNOWLEDGE THAT THIS EMPLOYEE HAS EXCEEDED THE \$1,500 PER CALENDAR YEAR FOR TRAVEL SECTION 10-B-5 (I), NMSA 1978										
Signature _____ (DOH-General Accounting Use Only) Date _____					PAYEE SIGN HERE: _____ DATE: 11/19/12					

10 2

1 7

11-20-10-10-10



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Business Unit: 66500

Voucher ID: 00317688

Voucher Style: Regular

Invoice Number: McGrath, B. 11.25-11.28.12

Invoice Date: 11/29/2012



Total: 435.00

Vendor: MCGRATH, BRADLEY K  
OFFICE OF FACILITIES MANAGEMENT  
SANTA FE, NM 87502

\*Pay Terms:

Pay Now ☐[Schedule Payments](#)

## Payment Information

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Scheduled Payment: 1


\*Remit to:

Location:

001 

\*Address:

1 

MCGRATH, BRADLEY K  
OFFICE OF FACILITIES MANAGEMENT  
1190 S ST FRANCIS DR SUITE N-3059  
SANTA FE, NM 87502

Gross Amount:

435.00 USD


Discount:

0.00 USD

☐ Discount Denied

Late Charge

Scheduled Due:

11/29/2012 

Net Due:

11/29/2012

Discount Due:

Accounting Date:

## Payment Method

\*Bank:

WFB10

Pay Group:

\*Account:

B

\*Handling:

RE

\*Method:

CHK

Check

\*Netting:

N 

Message:

[Messages](#)

Message will appear on remittance advice.





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Business Unit: 66500

Invoice Number: McGrath, B. 11.25-11.28.12

Voucher ID: 00317688



Invoice Date: 11/29/2012

Voucher Style: Regular

Total: 435.00

**Voucher Processing**☒ Post Voucher ☐ Close Voucher  
☒ Revalue Voucher ☐ Delete Voucher**Saved****Accounting Instructions**\*Accounting Template: STANDARD  Account At: Gross ☐**Match Action**\*Status: Ready ☐  
☐ Pay UnMatched Voucher**Transaction Currency**\*Source: Tables ☐ \*Currency: USD  Rate Type: CRRNT  Exchange Rate: 1.00000000**Voucher Approval**\*Approval: Specify at this Level ☐ Business Process: PROCESS\_VOUCHERS   
Approval Rule Set: Payment Approval Rule Set 1 **Self Billing Invoice**

\*SBI Num Option: Group Vouchers (Auto-Nur SBI Number:

**Prepayment**Prepayment Reference:  ☐ Automatically Apply Prepayment ☐ Postpone Withholding**Letter of Credit**Letter of Credit ID:   **Tax Group**



